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QAP(J)P MEETING MINUTES JUNE 13, 1991

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ENCLOSURE

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The meeting between U. S. EPA - Region V, Ohio EPA, and U.S. DOE began at 9:00 a.m. (cst) in Chicago. Oba Vincent (U. S. DOE), chaired the meeting, which was to seek resolution of issues concerning the Feed Materials Production Center (FMPC) Remedial Investigation/Feasibility Study (RI/FS) Quality Assurance Project Plan (QAPP). After introductions of all attendees, Mr. Vincent and Ms. Catherine McCord (U. S. EPA) provided a review of the issues, which have been raised since the RI/FS QAPP was approved in March, 1988. The primary issues raised were:

1) Entry of IT litigation data into the RI/FS Database.
2) Submittal and EPA approval of a FMPC CERCLA QAPP, which would apply to all operations at the FMPC.
3) Changes to the March 1988, QAPP, which do not have U. S. EPA approval.
4) Use of non-EPA approved laboratories.
5) Approval of RI/FS revision 4 QAPP.
6) Data Validation Plan approval.

A presentation of FMPC's current efforts to provide a FMPC CERCLA QAPP was given by Westinghouse's Brinley Varchol. Current plans were reviewed and (2) methods of presentation of the CERCLA QAPP to the U. S. EPA were discussed. The first method was to use the current DCR process and make changes as they are completed. The second method was to provide a complete CERCLA QAPP in September, 1991. A meeting on June 27, 1991, in Chicago with U. S. EPA Quality Assurance staff will be used to determine the best alternative. A new U. S. EPA Region V QAPP format was provided to DOE for use as a guideline in the development of the FMPC CERCLA QAPP.

Issues concerning the approval of Revision 3 changes were discussed to seek interim approval until the final CERCLA QAPP is approved. U. S. EPA requested that the changes between the March 1988, QAPP Revision 3 and The Interim QAPP be redlined or identified so that reviewers can find the changes during the review. This action is to be completed by ASI by June 30, 1991.

Review comments for the RI/FS Data Validation Plan will be provided by U. S. EPA Region V by June 21, 1991.

Discussion on how to improve the number and approval of laboratories was presented with U. S. EPA recommending that the new quality assurance guidance presented by Region V be reviewed. Submittal of the laboratory name to U. S. EPA, a program including a FMPC independent evaluation, submittal of at least 4 quarters or performance evaluation sample analyses to U. S. EPA and finally a U. S. EPA audit, would be the method for future laboratory approvals.

The following is a list of actions from the meeting to be performed:

Actions

Determine if IT litigation has been entered into the RI/FS Database. ASI/IT. Complete.

Finalize Pre-QAPP meeting for June 27, 1991 with EPA Quality Assurance. Due June 17, 1991. DOE/EPA.

Provide a meeting site at Region V offices for the tentative Quality Assurance meeting. Due June 27, 1991. U. S. EPA.

Provide a status log to include section and page changes to Revision 3, copies of the changes along with current Data Validation Plan (DCR #64). Due June 30, 1991. ASI.

Provide comments to Data Validation Plan by June 21, 1991. U. S. EPA.